

Protégé School – General Accommodation Request Form

In accordance with the Accessibility for Ontarians with Disabilities Act (AODA)

Section 1: Applicant Information

- **Full Name:** _____
 - **Role (check one):**
☐ Student ☐ Employee ☐ Contractor ☐ Visitor ☐ Other: _____
 - **Phone Number:** _____
 - **Email Address:** _____
 - **Today's Date:** _____
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Section 2: Nature of Request

This section helps us understand the nature of your request and any barriers you are experiencing.

1. **Please select the type of accommodation you are requesting (check all that apply):**
 - ☐ Physical disability
 - ☐ Sensory disability (vision, hearing, etc.)
 - ☐ Mental health or cognitive condition
 - ☐ Medical condition or injury
 - ☐ Pregnancy-related accommodation
 - ☐ Communication or alternate format
 - ☐ Other (please specify): _____

2. **Briefly describe the barrier or situation requiring accommodation:**

3. **Describe the specific accommodation or support you are requesting (if known):**

Section 3: Supporting Documentation

If applicable, please attach a note or form from a licensed medical or health care practitioner outlining your needs and any recommended accommodation.

- ☐ Documentation attached
 - ☐ Will provide later
 - ☐ Not applicable
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Section 4: Preferred Communication and Timeline

4. Preferred method of communication for follow-up (check one):

- ☐ Phone ☐ Email ☐ In person ☐ Other: _____

5. Do you need this accommodation on a temporary or ongoing basis?

- ☐ Temporary (from _____ to _____)
- ☐ Ongoing
- ☐ Not sure
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Section 5: Consent and Signature

I understand that the information provided on this form will be kept confidential and used only for the purpose of evaluating and arranging reasonable accommodation in compliance with AODA and the Ontario Human Rights Code. I give permission to Protégé School to contact me for follow-up regarding this request.

- **Signature:** _____
 - **Date:** _____
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Submit this form to:

Program Director / Accessibility Coordinator

Email: accessibility@protegeschool.com

Email: angela@protegeschool.com (Applied Arts Program Director) Email:

Jason.d@protegeschool.com (Massage Therapy Program Director) In Person:

Main Office – 3390 Midland Avenue, **Unit 10**, Toronto, ON M1V 5K3

Phone: (416) 754-9866